

Meeting Title	Brixham Harbour Liaison Forum
Venue	Brixham Harbour Office
Date	27 th February 2013 at 2.00

Present	Capt P Labistour (PL)	Mr P Bartlett (PB)	Mr A Morall (AM)
	Capt K Mowat (KM)	Mr R Smith (RS)	Miss R Irish (IR)
	Mrs A Blackburn (AB)	Mr R Whitley (RW)	Ms H Meacock (HM)
	Cllr V Ellery (VE)	Cllr M Morey (MM)	Mr C Coote (CC)

Agenda Items	1. Apologies for absence
	2. Minutes of the last meeting
	3. Matters arising from the last minutes
	a) Electricity Recharge Project
	b) Port Master Plan
	c) Fenders and Capping Project
	d) Harbourside cranes
	e) Brixham Yacht Club slipway
	4. Northern Arm Business Case
	5. Recruitment
	6. Frequent Ferry Project
7. Moorings maintenance	
8. Workboat replacement	
9. Marine Conservation Zones	
10. Harbour Committee Agenda	
11. Dates of next meeting	

1.	Apologies for absence	Action
	Apologies were received from, Shaw Smith, David Saunders and Bob Curtis	

2.	Minutes of the last meeting	Action
	It was agreed that the minutes of the meeting of the 5 th September 2012 were a true and accurate record of that meeting.	

3.	Matters Arising	Action
(a)	<p>Electricity Recharge Project PL informed the Forum that the system is due to go live on the 1st March, with the MFV basin and the crane pier both having the facilities to now recharge all electricity used. The recharge costs will be the exact cost of what the harbour authority is being charged plus a small administration fee.</p>	
(b)	<p>Port Master Plan PL informed the Forum that the initial Port Master Plan will be circulated for comment within the next month. The Plan will be subject to a 5 year review, and it is hoped that the Council will be adopting the Plan in July. PL also reported that the drop-in sessions that were held in February were a great success and the harbour authority had received good feedback from a number of stakeholders.</p>	
(c)	<p>Fenders and Capping project PL reported that the harbour authority already had Committee agreement to upgrade the fenders and replace the ladders around the harbour. He indicated that quotes were currently being obtained and a decision would be made in April about whether or not the project had enough funding to proceed.</p>	PL
(d)	<p>Harbourside cranes PL stated that the harbour authority were applying to the European Fisheries Fund for funding to help purchase two new cranes for day boat fish landing on the quayside.</p>	PL
(e)	<p>Yacht Club slipway PL agreed that he would obtain an exact quote for the works to be carried out on the Yacht Club slipway and he would pass the quote to the Club.</p>	PL

4.	Northern Arm Business plan	
	<p>PL informed the Forum that the Northern Arm Business Case report was nearing completion. He said that the Business Case should be reported to the Harbour Committee on the 18th March. The report will look at various funding options and ways in which to take the Northern Arm project forward.</p>	

5.	Recruitment	
	<p>PL informed the Forum that the harbour authority had appointed three new Dock Masters over the Christmas/New Year period and they have settled in well. Further recruitment was underway to replace John Heath who had retired.</p> <p>The Assistant Harbour Master position, that has been vacant for some time is still in the process of being approved by the Council but this should be approved for recruitment shortly.</p>	PL

6.	Frequent Ferry Project	
	<p>PL reported that there were no bidders for the new ferry service but the Council were continuing forward with the project. The new pontoons will be installed at Brixham and Torquay. A new bidding process for a ferry operator would start soon.</p>	

7.	Moorings Maintenance	
	PL informed the Forum that TMS were in their third and final year of the mooring maintenance contract and they had proved to be very successful. He indicated that the mooring inspections were due to start, this year, in a couple of weeks and they would be completed before the boat re-launch on the 28 th March.	
8.	Workboat replacement	
	PL stated that unfortunately the workboat Lord Haldon had come to the end of its life and the harbour authority intended to replace it with an aluminium workboat with an outboard engine. A report would be presented to the Committee because the cost of a new craft would be over £25,000.	PL
9.	Marine Conservation Zones	
	PL reported to the Forum that parts of Tor Bay had been recommended to be designated as a Marine Conservation Zone and that the harbour authority is currently putting together a formal response to Defra. A number of Forum members reiterated their concerns regarding the proposed MCZ for Tor Bay. VE advised the Forum that all views on this matter were needed and he encouraged stakeholders to respond directly to Defra. KM stressed that it was important that Government heard from genuine 'sea users' who would be impacted by this proposal.	PL
10.	Harbour Committee Agenda	
	PL informed the Forum of the items on the agenda for the next Harbour Committee meeting on 18 th March 2013 at the Berry Head Hotel in Brixham at 5.30pm.	ALL

Next Meeting	22 nd May 2013	2.00 pm
Venue	Brixham Harbour Office	
Future meetings	11 th September 2013	2.00 pm
Dates of Harbour Committee Meetings	18 th March 2013	5.30pm (Brixham)
	3 rd June 2013	5.30pm (Torquay)
	23 rd September 2013	5.30pm (Brixham)
	16 th December 2013	5.30pm (Torquay)
	17 th March 2014	5.30pm (Brixham)